



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

July 22, 2020

RE: Addendum #1: IFB#07292020 – **Flashing Traffic Signs for various SCS Locations**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated July 13, 2020. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1

Site walk thru requirements and additional Information– An additional walk-thru to view the fencing and sidewalk requirements for Craigmont High School, Snowden Elementary School and White Station Middle School is scheduled for **Wednesday, July 22, 2020 at 9:00am** beginning at **Craigmont High School**. Bidders shall meet at the main entrance of the school building prior to the walk thru beginning.

Item #2

Craigmont HS Fence– Regarding the fencing at Craigmont HS, the Contractor shall install black vinyl coated 4' tall chain link fencing and gates where shown. See associated Addendum #1 PDF aerial photo for location and additional information. The new fencing shall be installed 3'-0" from the sidewalk(s) and have a 2" gap at the bottom to allow trimming at fence base. See attached addendum fence specifications section 614 for details.

Item #3

White Station MS Fence– Regarding the fencing at White Station Middle, the Contractor shall install black vinyl coated 4' tall chain link fencing. The new fencing shall tie into existing black vinyl coated 4' tall chain link fencing adjacent to the football field and terminate 1' from existing school drive to the west. See associated Addendum #1 PDF aerial photo and specification for location and additional information.

Item #4

Alternate #1– The Contractor shall provide an Alternate #1 cost to install an additional sidewalk and crosswalk at Snowden school. See attached associated Addendum #1 PDF and specifications. Snowden aerial photo for Alternate #1 sidewalk and crosswalk location. New sidewalks shall be installed per current City of Memphis sidewalk specifications and standards. Any excess dirt from the excavation process shall be removed from site and disposed of legally.

Item #5

Projected start, end dates and liquidated damages– The project has a start date of September 1, 2020, a substantial completion date of April 30, 2021 and a final completion date of May 30, 2021. These dates apply for all (7) locations. Assessed damages of \$250.00 a day beyond final completion date.

Item #6

Site Utilities Location– The Contractor shall be responsible for having all site utilities located prior to digging or excavation. The Contractor shall pay all fees for this service and restore at their cost any damaged utilities that may occur from the installation process. The Contractor shall be responsible and held liable to restore or replace any damaged utilities within 24 hours after incident.

Item #7

Permits– The Contractor shall be responsible for all required permits and paying any permit fees associated with the project. This includes any applicable street cut fees etc.

Item #8

Safety Measures– The Contractor shall be responsible for providing and implementing any safety measures at the site locations that may be required by authorities having jurisdiction.

Item #9

City of Memphis Standards– All information located in this addendum and/or alternate crosswalks shall be installed per City of Memphis standards.

Item #10

Work Schedule– The Contractor shall provide a work schedule to Owner’s representative prior to starting the project.

Item #11

Revised Bid Proposal Form– Please see attached revised bid proposal form that includes Alternate #1 language.

Item #12

Questions and Responses– The following questions and responses are provided for review and use by the vendor.

Question 1 – At the prebid, we discussed the need for additional information preferably plans on the fencing. When can we expect to see this?

Response: This will be included in Addendum 1.

Question 2 – Are there any time of day restrictions on the work?

Response: No, although the Contractor may need to cease work during arrival and dismissal times of the school.

Question 3 – Please verify – Snowden K-8 - The median break will still need to be installed?

Response: No, it will not need to be installed.

Question 4 - Will a background check and identification badge be required for this project since all work will be done in the easements with the exception of the installation of the fencing which is probably inside the school property line.

Response: If students are in session and present ID badges shall be required; however, if the fencing installation is performed during non-school hours and students are not present such as weekends the ID badge requirement can be waived.

Question 4B - If so, will SCS be doing the background checks, fingerprinting, and badging? If so, is there a cost involved and how long does it take?

Response: Yes, Shelby County Schools fingerprinting Department will handle the process and the cost of background checks and photo ID is approximately \$63.00 for each person. The I.D. process may take up to two weeks and that time frame could change because of administrative restraints due to the current Co-vid crisis.

Question 5- The bid form does not seem to match up to the amount of locations shown in plans. There are seven locations in the plans, but the bid form only has five plus an add alternate.

Response: The bid amount will be a combined to for all 7 locations. the add alternate price will be for the Snowden location only. Please ensure you separate the add alternate amount from your total base bid price and not include it in your total.

Question 6 - Is Snowden School and all the associated work shown on plans to be the Add Alternate?

Response: The Alternate #1 is only for an additional section of sidewalk and crosswalk for Snowden as reflected on Snowden aerial PDF photo Addendum #1. All other work shall be part of the base bid.

Question 7 - Please clarify the 10% board contingency amount line item. Is 10% of the total bid to be entered in this space? If so, should there be a separate line item for the 10% board contingency amount and a line item for bid performance payment bond on the Add Alternate?

Response: The form provided in the IFB has these line items separated. Yes, the 10% board contingency is 10% of your base bid and should go on the line item shown.

Question 8 - Fencing is called for at White Station Middle School, Craigmont Middle School, and Craigmont High School. Plans do not show fencing. Can drawings be provided showing location, type, height, and gate information/locations if any?

Response: Only Craigmont High School and White Station Middle School has fencing requirements as reflected on the aerial PDF site photographs in Addendum 1. Fence specifications are also included in Addendum 1.

Question 9 - Will a City of Memphis Curb Cut Permit be required at each location?

Response: Yes, a street cut permit shall be required for each location

Question 10 -At Snowden School, notes and aerial photo appear to indicate installing sidewalk on the south side of Tutwiler from the edge of existing ramp on southeast corner of Tutwiler and N. McLean to southwest corner of Tutwiler and the existing driveway separating Snowden School from Rhodes College. Is this starting and end point correct?

Response: The sidewalk shall be installed on the south side of Tutwiler from the edge of the existing ramp on southwest corner of Tutwiler and N. McClean west to the school's service road.

Question 11 - At Snowden School, North Parkway and McLean, plans show the new control cabinet on the northwest corner pole. The existing control cabinet is presently on the northeast corner pole. Is there a reason why the new cabinet cannot not be mounted on the northeast corner?

Response: Yes, the cabinet can be located on the northeast corner. Details shall be discussed at the pre-construction meeting with the City of Memphis Traffic Division.

Thank you,
Procurement Services.